


OFFICER DECISION RECORD

This form records an officer decision and is published in accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 and the Openness of Local Government Bodies Regulations 2014.

Officer name and title:	Chris Ashman
Directorate/Service:	Regeneration
Subject of decision:	Contract Award for the construction of the Southern Units of the Business Park Element of the Branstone Farm Project.
Type of decision (tick as appropriate):	<p style="text-align: center;">Key Decision Material Decision √ Significant Decision</p>
Divisions affected:	Regeneration – Delivery
Subject to call-in (yes/no):	No
Source of delegated power (specific authorisation or scheme of delegation):	Director of Regeneration Delegation
Decision taken (specify details, including any grant of permission/licence; whether affecting the rights of an individual; or awarding a contract/incurred expenditure materially affecting the council's financial position):	To award the contract to Trevor Jones Contracting to the tendered value of £1,374,518.07 . This follows a full procurement process and evaluation where TJC scored highest in terms of cost and quality evaluation. The contract amount is within the budget identified and secured for the project which is part LEP funded with match funding from IWC.
Reasons for the decision (including reference to relevant council policy):	To progress the delivery of the Branstone Farm projects in accordance with IWC ambitions and LEP funding timescales.
Alternative options considered and rejected:	Not to award the contract. This would mean the project does not progress and LEP funding would no be spent on time.
Persons/organisations consulted and their comments:	N/A
Any conflicts of interests declared by any member consulted and any dispensations granted in respect of any declared conflict:	N/A
Background reports/information considered and attached (legal, personnel, financial implications, etc):	N/A

Consideration of the Public Sector Equality Duty and relevant Equality, Environmental and/or Community Impact Assessments:	N/A
Risk analysis:	<p>Time: The tendered programme for the proposed contractor has identified that the construction will deliver to the timescales required by the LEP (spend of LEP funds by March 2022).</p> <p>Cost: The cost of the contract is within the capital budget secured for the project and is part funded by the LEP. The contractor provided the most competitive price of the tenders submitted. A 10% contingency on contract value will be ringfenced within the budget to allow for any contract extensions, this remains within budget.</p> <p>Quality: The provider was evaluated for quality of their submission and scored very well for this aspect.</p> <p>Risk will continue to be monitored and managed by the contractor and the IWC project team.</p>
Any information exempt from publication:	No.
Authorising Officer	Chris Ashman
Signature:	
Date:	13 th April 2021